



CONTRACTOR PAYMENT SCHEDULE

WEEKLY authorised Timesheets should be submitted matching the dates below

Timesheets should be completed/Authorised on the Timesheet Portal:

www.rethink-recruitment.com/timesheets

For queries telephone 0845 430 2985 or email queries@rethink-recruitment.com

Period End Date of Month	No of Weeks on Timesheets	Cut Off Dates Timesheets 17:30	BACS Credit Date to Company Acc
31/12/2017	5	03/01/2018	22/01/2018
28/01/2018	4	31/01/2018	21/02/2018
25/02/2018	4	28/02/2018	21/03/2018
01/04/2018	5	04/04/2018	20/04/2018
29/04/2018	4	02/05/2018	21/05/2018
27/05/2018	4	30/05/2018	21/06/2018
01/07/2018	5	04/07/2018	20/07/2018
29/07/2018	4	01/08/2018	21/08/2018
02/09/2018	5	05/09/2018	21/09/2018
30/09/2018	4	03/10/2018	22/10/2018
28/10/2018	4	31/10/2018	21/11/2018
02/12/2018	5	05/12/2018	21/12/2018
30/12/2018	4	02/01/2019	21/01/2019
27/01/2019	4	30/01/2019	21/02/2019
24/02/2019	4	27/02/2019	21/03/2019
31/03/2019	5	03/04/2019	23/04/2019
28/04/2019	4	01/05/2019	21/05/2019

Please ensure if you use an Umbrella company that they also adhere to our timescales.

NB: Umbrella Companies receive the monies on the dates above; contractors will need to check their Umbrella Company payment calendars to confirm transfer into accounts as this may be different.